

# San Carlos Golf Club Board Meeting

08/24/17

**Attendance:** Mike Allardyce, Jim Warner, Theresa Randall, Seda Butler, Bob Deeley, Shirley Milford, Keith Taylor, and Mike Dopsloff.

**Absent:** Ron Fisher, Al Schneider

President Mike Allardyce called the meeting to order at 1800 hours.

Motion to accept the minutes from the July meeting was presented by Keith Taylor and seconded by Seda Butler. It was unanimously accepted.

**Presidents Report:** Mr. Allardyce opened a discussion on the letter he had written to the membership regarding the need for a \$1000 assessment to retire the greens debt and the tee time modification. There were several suggestions and Mr. Allardyce will re-write the letter with modifications. He would like to get this done quickly so it can be sent out with the dues letter.

The Board would like to thank Mr. Allardyce, Mr. Warner and Mr. Lopez for the extensive work (time and labor) done on the front circle entryway to the golf club. It looks wonderful.

There will be a renovation to the deli and back bar area in the next month or so. Mrs. Milford asked about the first aid kit in the bar area being insufficient for that area. Mr. Dopsloff will look at this.

**Vice President:** No report from Jim Warner

**Treasurer's Report:** We ended the month of July with \$328,000.00 in cash with current liabilities in the amount of \$104,000.00 leaving us with \$224,000.00 net. The month of July yielded a loss of \$57,000.00 around \$57,000.00 short of the budgetary projected loss of \$114,000. Golf course revenue exceeded projections by \$7,000 and expenses were less than budgetary projections by about \$50K; for the purpose of this report, monies held for the snack bar expansion are not part of these figures as they are not available revenue or part of operations.

Year to date performance is showing \$17K behind budget projections. Things seem to be quite a bit better than had been predicted. The explanation would be that earlier predictions were based on actual to date results and monthly budgetary forecasts. The

past two months results versus budget forecast makes it obvious that the month to month forecasts were in error. It is possible that we will come close to the annual budget forecast. These results in no way negate the need for a balanced budget for all future years.

Motion to accept the Treasurer's Report brought by Mrs. Milford and seconded by Mrs. Butler.

### **General Manager's Report:**

Mr. Dopsloff presented the Budget for the upcoming year, these were handed out to the Board Members for perusal. Figures are produced by using the actual revenue from last year with a five percent increase factored in for expenses. Mr. Allardyce asked for a committee to work with Mr. Dopsloff regarding the budget. Mr. Taylor and Mrs. Randall volunteered. Mr. Dopsloff would like to see Rangers added (they are in his proposal) for the season. A further discussion was held on the Beverage Cart and Mr. Dopsloff presented offers from different vendors.

Our deli cooler behind the bar is not functioning and Mr. Dopsloff will source a new unit. New money put into the old cooler is not viable based on the age of the unit. The Board approved \$3,300 for replacement of the cooler. Motion to accept by Mrs. Randall and seconded by Mrs. Milford, all in favor.

Pine Straw at \$24K and \$14K for the tree trimming are good areas for savings in the budget. Mr. Dopsloff pointed out that Pine Straw maybe contributing to the decline of the Pine Trees due to Pine Beetles possibly being spread via its delivery.

Mr. Dopsloff brought up the Accounting Firm (Tuscan) who do our regular bookwork advised that there will be a charge to implement changes that the Audit Firm suggested were made. There is no budget item to address this.

Mr. Dopsloffs' staff have negotiated a better deal with the Credit Card companies, particularly our being able to accept American Express and Discover. This will mean new swipe machines at a cost of \$600. Golf Now have offered to send them to us free of charge.

Mr. Craft has reported that the refurbished tee boxes will be open on the 5<sup>th</sup> of September together with the Driving Range. The golf course will also be open on Labor Day. Mr. Dopsloff noted that the 90-degree rule is not being followed and there is already cart traffic wear on the course. Mr. Warner noted employees are still not raking the bunkers correctly and they are driving in and out of the bunkers dragging the rake and ruining the collars. Mr. Dopsloff will confer with Mr. Craft regarding this issue.

Motion to accept Mr. Dopsloff's report by Mrs. Butler and seconded by Mr. Deeley.

**Building & House:** No report from Ron Fisher

**Greens and Beautification:** Mrs. Butler is waiting for Mr. Craft to meeting with her regarding planting. She reported that plants are waiting in the Maintenance Shed and at her own house to be planted. Mr. Craft does not have staff available at the moment. Mrs. Randall asked about the Forestry Service Pine Trees and Mrs. Butler reported that we are expecting 2,000 saplings in December and she will need a planting party. Mr. Butler has donated the money to cover these saplings.

**Golf Rules:** No report by Jim Warner

**By-Laws:** No report by Keith Taylor

**Insurance:** No report from Jim Warner

**Policies and Procedures:** No report from Mike Allardyce

**Membership:** Mrs. Butler was waiting for approval to produce the calendar. The Board approved the schedule and will she will produce the Calendar. Mrs. Randall asked about the Brochure she had produced for people who are interested in purchasing a Certificate. The Brochure was passed around and with the changes in the Dues incorporated can be sent to Robyn for publication.

**Safety:** No Report from Ron Fisher

**Marketing:** Mr. Deeley asked Mrs. Milford about attending the Bonita Chamber of Commerce with him. Also Mrs. Milford said the Chambers were more active in the Fall and she was planning on attending them as they arose.

**Suggestion Box** Mr. Hendry wanted to know when the new plaques were going to be updated, particularly the Hole-In-One. It is noted that has been completed.

**Old Business:** Our well is still on schedule and Mr. Craft has marked the line for the Electrical which will be installed in September.

**New Business:** Mr. Schneider brought up that the Accounting firm had asked if we were planning on having another outside Audit done this year. The Board decided that it wasn't necessary.

Mr. Dopsloff asked about fees for outside play on the course this year. It is agreed that pricing will be the same as last year (max \$85) for outside play. Cart Fees will be increased to \$21. Mr. Dopsloff noted he would like the course not to be a 300 play a day course as the course suffers with this. He noted that our customer base is changing with Golf Now. We need to pay attention to the changing demographic and adjust our expectations.

Mr. Allardyce asked about pruning the ficus particularly round the maintenance area, Mr. Dopsloff said this would be taken care of.

Next Meeting is scheduled for Thursday September 14th, 2017 at 6pm in the Clubhouse.

President Allardyce asked for a motion to adjourn the meeting, approved by Keith Taylor and seconded by Bob Deeley

Meeting adjourned at 2000 hours.

Respectfully submitted

Theresa Randall

Secretary